



# Rotary Residential College Inc.

Providing Quality Accommodation for Country High School Students

ABN 424 351 579 17

Dear Parent/Guardian,

**Re: Accommodation at Rotary Residential College.**

Enclosed is relevant information for your perusal.

Should you require me to reserve a place for your child please return the completed application form, together with a reference from your child's Principal and the application fee of \$1000. This is a booking fee of \$200 and a deposit of \$800.

Please note that the booking fee and 37.5% of the deposit (\$500 in total) is non-refundable should we offer your child a room and you choose to withdraw at a later date. Alternatively, should your application be unsuccessful, the application fee will be refunded in full upon your written request.

On acceptance, the first payment of fees will be required by the 1<sup>st</sup> of December as indicated in the enclosed material.

If you are to receive the Centrelink Assistance for Isolated Children (AIC Grant) and the Education Dept Boarding Away From Home Allowance (BAHA Grant) it is a requirement that these payments be paid direct to the College by those Departments.

Allocation of rooms may not be made until the 30<sup>th</sup> November which allows for the allocation of students undergoing special courses delivered by the various high schools.

Yours faithfully,

Troy Steven & Nardine Bilston  
Management  
Rotary Residential College

Title.	<b>APPLICATION COVER LETTER</b>		
Index No.	Last Reviewed	Next Review	Review Frequency
	June 2016	June 2017	Annual