

Rotary Residential College Inc.

Providing Quality Accommodation for Country High School Students

COMPUTER EQUIPMENT RULES, REGULATIONS & DISCIPLINE

Rule	Consequence
Do Not interfere with, damage or destroy software & computer systems	<ul style="list-style-type: none"> • Loss of Equipment use privilege. • Referral to the Manager for further consequences.
Do Not interfere with cords or cables or move equipment	
Do Not , change move or destroy any files on any machine	

The above acts will be construed as vandalism and will be severely dealt with.

Students may find that they may be withdrawn from total computer use and parents billed for any time fixing or replacing the equipment. Additionally, students are advised;

Follow all Supervisors instructions & requests	<ul style="list-style-type: none"> • Loss of computer privilege
Do Not move computers, peripherals or unplug the power to systems	<ul style="list-style-type: none"> • Loss of computer privilege • Immediate referral to manager for further consequences
Do Not touch any other students work or files.	<ul style="list-style-type: none"> • Loss of computer privilege
Do Not make, view or distribute inappropriate material.	<ul style="list-style-type: none"> • Loss of equipment privilege • Immediate referral to manager for further consequences
Do Not eat or drink in the computer area.	<ul style="list-style-type: none"> • Food items confiscated • Loss of computer privilege • Immediate referral to manager for further consequences
Do Not use Internet during study times to view any material that is not for academic purposes.	<ul style="list-style-type: none"> • Loss of equipment privilege • Immediate referral to manager for further consequences
Treat College equipment, books, and resources with care.	<ul style="list-style-type: none"> • Loss of equipment privilege • Immediate referral to manager for further consequences. • Charged for cost of replacement

Rotary Residential College Inc.

Providing Quality Accommodation for Country High School Students

COMPUTER/LAPTOP/INTERNET USER'S AGREEMENT

1. The College internet account exists to provide access to curriculum related information. I will not use the internet to look for material which is unrelated to my school's curriculum unless I have been given permission each time by a Supervisor.
2. Laptops from year 7/8/9/10 students will be collected at bed time by a supervisor Sunday to Thursday. Students may have their Laptops over night on Friday and Saturday nights only. Laptops can be collected from Swan in the morning after breakfast. Special circumstances will be made to students during exam times only or with permission from Management.
3. Year 11 and 12 students may keep their Laptops every night unless management decide otherwise.
4. Publications dealing with illegal activities, pornography or extreme violence are not permitted at the College. I will not use the internet to access unacceptable material.
5. Information published on the internet may be inaccurate or may misrepresent a person or situation; therefore I shall take care in my use of this information.
6. I will not break copyright law by copying and or redistributing another person's work and I shall not use another's work without correctly acknowledging them.
7. Section 85 ZE of the Commonwealth Act states that a person shall not knowingly or recklessly (a) use a telecommunication service supplied by a carrier to menace or harass another person or (b) use a telecommunication service supplied by a carrier in such a way as would be regarded by reasonable persons as being in all circumstances offensive. In all communications with others I shall be respectful, accurate, and use appropriate written expression, such as would be acceptable in a written school assessment.
8. In fairness to other users, I shall make my internet use as efficient as possible.
9. I understand that of the software available, only www access is offered to students undertaking individual research. I shall not make use of news, ftp, chat, telnet or similar on the internet without express permission from the College.
10. During study times the computers and wifi can only be used for academic purposes.
11. I will not download or stream any movies, music, games or any other material.

I have read and fully understood the conditions of my internet use and I agree to abide by all the conditions.

Student Name

----- **Date**----/----/-----
Signature

Title.	COMPUTER/LAPTOP/INTERNET USER'S AGREEMENT		
Index No.	Last Reviewed	Next Review	Review Frequency
	July 2016	July 2017	Annual